

ROYAL CANADIAN MOUNTED POLICE

VETERANS ASSOCIATION

BYLAWS

ROYAL CANADIAN MOUNTED POLICE

VETERANS ASSOCIATION *SASKATOON DIVISION*

DATE PRESENTED AND MOVED BY: November 10, 1998 – Ken Jamont

SECONDED BY: Murray Milne

RECORDED BY: Secretary, Al Jacobson

PRESIDENT'S SIGNATURE: (Jack Lee-Knight)

Date: November 12, 1998

DATE APPROVED BY D.E.C.: November 27, 1998

EFFECTIVE DATE: November 27, 1998

These Bylaws shall take effect immediately upon adoption by the Division and subject to approval by Dominion Headquarters and when effective, shall supersede all Bylaws, rules, written or unwritten, which may heretofore have been passed by the Division.

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SASKATOON DIVISION

BYLAWS

PREAMBLE

This Division shall fully acknowledge the supremacy of Dominion Headquarters of the Association and will at all times pay respect and obedience to its laws, rules, orders and regulations and be governed, in general, by the Constitution of the Dominion Association.

NAME

ARTICLE 1. This Division shall be known as Saskatoon Division, Royal Canadian Mounted Police Veterans' Association and the Headquarters thereof shall be located in the City of Saskatoon in the Province of Saskatchewan.

EXECUTIVE

ARTICLE 2. The Division Executive shall consist of:
The Division President
The Vice-President of the Division
The Secretary of the Division
The Treasurer of the Division
The Immediate Past President of the Division
One (1) other duly elected member.

The Executive will have general supervision of the business of the Division, its accounts, monies and property. No member shall hold himself/herself out as representing the Division without the prior approval of the Executive.

EXECUTIVE OF THE DIVISION

ARTICLE 3. The members of the Executive shall be elected for a term of one (1) year to hold office from January 1st to December 31st and their installation shall take place at the Division's following January meeting or at a meeting as soon as possible thereafter. Members may be elected to hold consecutive terms of office.

FISCAL YEAR

ARTICLE 4. The fiscal year for this Division shall be from January 1st to December 31st.

ELECTIONS

ARTICLE 5. The President will appoint a Nominating Committee of not fewer than two (2) or more than three (3) members at the January meeting, who will bring in a recommended slate of executive members at the next November Meeting for the following year. The report of the Committee shall be read, following which the President shall ask the membership if there are any other nominations, dealing with each office separately in order of importance. If no further nominations are received, the President shall declare the nominees submitted by the Committee elected. Should an election for any office be necessary, a majority of all votes cast shall elect. No member shall be nominated for any office without consent of the member.

COMMITTEES AND DUTIES

ARTICLE 6. The president shall appoint the following standing Committees:

Nominating
Membership
Sick and Benefit
Social
Phone

And such other Committees as he/she thinks necessary or shall be directed to appoint by the Division. The President shall be exofficio a member of all Committees.

The duties of the Committees are as follows:

- a) It will be the duty of the Nominating Committee to prepare a slate of nominees to fill Executive offices.
- b) It will be duty of the Membership Committee to approve all applications for membership and to promote membership.
- c) It will be the duty of the Sick and Benefit Committee to visit such members who are reported to be sick and advise the President or an Executive member of their condition. It will be the duty of any member to report all cases of sickness or distress to the Sick and Benefit Committee or Executive.
- d) It will be the duty of the Social Committee to promote and arrange the social activities in our Division.
- e) It will be the duty of the Phone Committee to inform the membership of matters as requested by the Executive.

SICK AND BENEFIT COMMITTEE GUIDELINES

ARTICLE 7. Death of Member of the Division and as deemed appropriate the member's family members:

- a) Send card with condolences from membership
- b) Provide flowers, plant, or donation. (Approximately \$35.00 expense)
- c) Personal contact with Next of Kin by designated member of the Committee to offer such assistance and comfort as may be required.

Serious illness or injury to Member of the Division and as deemed appropriate the member's family members:

- a) Send "Get Well" card on behalf of membership.
- b) Provide appropriate comfort such as flowers, books, plant or fruit basket. (Approximately \$35.00 expenditure)

Shut-in Member of the Division:

- a) Send cake (or other suitable token) at Christmas, along with appropriate letter or card, preferable delivered personally by a fellow member.
- b) Personally contact or visit those shut-in or hospitalized members of the Division, or any other RCMP veteran, with whom they are acquainted.

AUDITOR

ARTICLE 8. At the November meeting the President will appoint an Auditor whose duty will be to make the Annual Audit and file a report for presentation at the next January meeting. No member of the present Executive shall act as auditor.

ANNUAL DUES

ARTICLE 9. The Annual Dues for the Division shall be set for any year at the November meeting of the preceding year. Dues shall be payable on the First of January of any year and any member in arrears on the First of January of the second following year shall be suspended unless hardship or destitution is known to exist. In addition, a member's dues may be paid out of the Division's general revenues upon approval from the membership.

EXPENDITURE APPROVAL

ARTICLE 10. No money of the Division shall be spent and no property of the Division shall be disposed of without the sanction of the Executive. The Division, at the discretion of the Executive or the membership, may reimburse a member who pays any Divisional expenses out of his own pocket without authority of the Executive, whichever is applicable.

SIGNING AUTHORITY

ARTICLE 11. All cheques, promissory notes, bills of exchange or other negotiable instruments shall be executed in the name of the Division and signed by any two of the following Executive members: President and his/her delegate, secretary or treasurer.

EXECUTIVE SPENDING AUTHORITY

ARTICLE 12. The Executive Committee shall be empowered to spend a maximum sum of Two Hundred and Fifty Dollars (\$250.00) for the good of the Division without referral to the general membership for authorization. In addition, the Executive shall be empowered to spend sums to cover outstanding debts related to contracts entered into for approved fundraisers and special projects. All sums in excess of this amount shall be referred to the general membership for approval.

AGM EXPENSES

ARTICLE 13. The President and his/her delegate shall be paid the following expenses for attendance at the Annual General Meeting (AGM) of Dominion Headquarters:

- a) Registration fees for the President and his/her significant other.
- b) Other and related costs for the AGM as approved by the membership at a regular or special meeting.

MEETINGS

ARTICLE 14. Regular meetings will be held on the second Tuesday of the months of January, February, March, May, June, September, October, November and December. Should the second Tuesday of any month fall on a general holiday the Division may change this, with due notification to all members, to another day. A regular meeting will be held in April at a date and location to be determined by the Executive.

SPECIAL MEEINGS

ARTICLE 15. Special meetings may be held as required, provided that three (3) clear days notice is given the members from the date of mailing of such notices. All meetings shall be held at the place and time designated in the Notice of Meeting.

QUORUM

ARTICLE 16. A quorum for any meeting shall be at least ten (10) members.

GOVERNANCE OF MEETING

ARTICLE 17. The Order of Business shall be as such as is provided in the Constitution of the Association for that purpose and ROBERT'S RULES OF ORDER shall otherwise govern the conduct of the business of the meeting.

ASSOCIATE MEMBERSHIP OF ACTIVE MEMBERS

ARTICLE 18. An active member of another Division, who holds continuous active membership in another Division may apply to hold associate membership in the Saskatoon Division.

LIFE MEMBERSHIP REQUIREMENTS

ARTICLE 19. The CRITERIA for Life Membership shall be:
Fifteen (15) years minimum service in the Association of loyal and faithful service.

Nominations are to be presented in writing and in confidence to the President on or before the 31st day of August of each year, investigated and voted on by the Executive and recommendation brought before the meeting in October. Should a nominee be turned down, the nominator shall be confidentially advised. If the nominator is dissatisfied with the findings of the Executive, and with the consent of the nominee, the name may be presented at the October meeting and shall be voted on by the Membership.

AMENDMENTS

ARTICLE 20. These Bylaws may be amended by a vote of two-thirds majority of the votes cast by Members present at any meeting. The notice of proposed amendment shall be published in the Bulletin immediately prior to the meeting where such amendment is to be dealt with.

RECOMMENDED BY

CLARE DENT
CONSTITUTION CHAIRMAN

APPROVED:

W.F. MCCHEYNE
PRESIDENT – OTTAWA
26 NOVEMBER 98

